

REGULAR MEETING OF THE
PANAMA CITY DOWNTOWN IMPROVEMENT BOARD

WEDNESDAY AUGUST 12, 2020 at 8:30AM

Center for the Arts
19 East 4TH St.

1. **CALL TO ORDER:** NICK BENINATE officiating, CATHERINE SHORES, PAM ARMSTRONG, JANE LINDSEY, ELIZABETH MOORE (left at 9:30am), ALLAN BRANCH – present. Absent was COURTNEY DICKERSON.
2. **CHAIRMAN/VICE CHAIR REPORT:** Nick Beninate had no report. Catherine Shores had no report.
3. **APPROVAL OF MINUTES:** July 15, 2020 Regular Meeting minutes were presented. Minor corrections were noted. Motion was made for approval with the corrections, seconded. Motion was approved.
4. **Quality of Life Department** – presentation was made by Sean DePalma in regard to McKenzie Park and possible Park Avenue upgraded.
5. **PUBLIC PARTICIPATION:** Jason Kretzer updated the board with regard to murals in downtown (9:30am)
6. **FINANCIAL UPDATE:** Mike Hays updated the board of the current status of the budget and bank balances.
7. **OLD BUSINESS:**
 - More information was provided by Nick Beninate of a proposal from Tim Whaler in regard to a parking and ongoing assistance with regard to parking. Past studies and costs were discussed. Employee parking on Harrison Ave was also discussed.
 - Voted to dissolve the revenue districts of Main Street and Community Development Agencies. Motion was made, seconded and approved.
 - Jane Lindsey presented a paper that she receives and an advertising opportunity.
8. **NEW BUSINESS:**
 - A vote and acceptance of the 2019 audit was made and accepted. Motion was made, seconded and approved.
 - Formation of committees going forward was tabled to the next meeting.
 - RFP discussion of future auditing. Motion was made to create an audit committee. Motion was seconded and approved.
 - Planter maintenance was discussed since the board has a full year of invoices.
9. **COMMITTEE UPDATES:** Catherine updated on the Breezeway Park lighting and cleanup. Mike Hays updated the board on committee budgets.
10. **ADMINISTRATIVE UPDATE:** Mike Hays updated the board with regard to the audit and paying the agreed upon cost. Allan Branch updated the board on the Car Cruise event and the use of traffic cones for use of blocking of spaces. A presentation to the city commission was discussed for an upcoming city meeting. Social media update was made.
11. **REMINDERS/CALLS TO ACTION:**
 - Regular DIB meeting will be on September 09, 2020 at 8:30am at the Center for the Arts.
 - City commission and budget meetings will be held at 5:01 pm on Tuesday, September 8TH AND Monday, September 21st
12. **ADJOURNMENT**