

REGULAR MEETING OF THE  
PANAMA CITY DOWNTOWN IMPROVEMENT BOARD

WEDNESDAY May 13, 2020 at 8:30AM

Center for the Arts  
19 East 4<sup>TH</sup> St.

1. **CALL TO ORDER:** NICK BENINATE officiating, CATHERINE SHORES, JANE LINDSEY, PAM ARMSTRONG, ELIZABETH MOORE, ALLAN BRANCH – present. COURTNEY DICKERSON arrived shortly after the beginning of the meeting.
2. **CHAIRMAN/VICE CHAIR REPORT:** Nick Beninate commented on the social media being more active. Nick also spoke of the land next to the Fiesta that he had proposed a possible land lease and DIB landscape and maintain. He had not coordinated with Dwight Hicks about the project. Lastly, he welcomed Allan Branch to the board as our new member. The copper lights have arrived, and Mike Hays and the city electrician will get them installed. Those lights will be in the Breezeway Park between Millie's and the Corner Pocket. Catherine Shores said she will update the board of her projects later in the meeting
3. **APPROVAL OF MINUTES:** March 11, 2020 Regular Meeting minutes were presented. Two misspelling were noted and corrected. Motion was made and seconded with the correction and approved.
4. **PUBLIC PARTICIPATION:** Patti Sunday, City of Panama City Economic Development manager, spoke of a possible weekend street closure to facilitate outdoor dining and social distancing. The possibility would be from Friday midafternoon till Sunday morning. The Farmers Market could possible move onto Harrison Ave also. It was proposed for Nick to write a letter of support with possible helping with funding for a weekend type street closure. A motion was made and seconded, motion was approved. Jayson Kretzer, Executive Director of the Bay Arts Alliance, commented about the mural project being started and the rescheduling of the FLLuxe Arts event and other upcoming Arts programs.
5. **FINANCIAL UPDATE:** Pam Armstrong updated the board of the current status of the budget. Mike Hays reported on bank statement and also updated on expenses of beautification expenses. Also updated the board on the marketing games on Facebook. A budget of \$1,000 was proposed for the marketing game. A motion was made and seconded. Motion was approved.
6. **OLD BUSINESS:**
  - Catherine Shores updated the board of our grant marketing position. Cassie Laube was away due to a death in her family
  - Catherine Shores updated the board on the lighting project in Breezeway Park. The city was to provide the materials and the DIB had already voted to pay for installation. Catherine asked if the board would fund the poles that the city has not provided. \$5,000 has proposed, a motion was made and seconded. Motion was approved.
7. **NEW BUSINESS:**
  - Dannon Glover, Manager of the Panama City Farmers Market made a presentation about the market being held in Gateway Park and shared the success so far of the Downtown Market. He has asked for a letter of support. To help with a street closure of Park Ave on Saturday mornings.
  - Nick Beninate presented to the board that since Mike Hays has taken on more projects than what is specified in his Interim Director contract, he would update the contract for a vote at the next meeting of the base pay and an hourly rate billed for other services performed.
8. **Committees:** Committee updates had been made throughout the meeting. Committee assignments and goals were discussed. Event assistance does not have a chairman. An events chairman was discussed.

**9. ADMINISTRATIVE UPDATE:** Mike Hays updated the board on the current audit.

**10. REMINDERS/CALLS TO ACTION:**

- DIB Social will be June 1 at History Class Brewery, 6 East 4<sup>th</sup> St @ 5:30pm. Allan update on what the goal of the meeting will be. A gathering of stakeholders.
- Regular DIB meeting will be on June 10, 2020 at 8:30am at the Center for the Arts.

**11. ADJOURNMENT**