

REGULAR MEETING OF THE  
PANAMA CITY DOWNTOWN IMPROVEMENT BOARD

WEDNESDAY March 11, 2020 at 8:30AM

Center for the Arts  
19 East 4<sup>TH</sup> St.

1. **CALL TO ORDER:** CATHERINE SHORES officiating, JANE LINDSEY, PAM ARMSTRONG, - present. DARYLE BURKEY, ELIZABETH MOORE, COURTNEY DICKERSON – absent. NICK BENINATE arrived at 8:55am. Meeting started without a quorum.
2. **CHAIRMAN/VICE CHAIR REPORT:** Catherine Shores had nothing to report.
3. **APPROVAL OF MINUTES:** February 12, 2020 Regular Meeting minutes were presented. Motion was tabled for lack of a quorum.
4. **PUBLIC PARTICIPATION:** There was no public input.
5. **FINANCIAL UPDATE:** Pam Armstrong provided updated financial information to the board and update the board on the savings and checking balances. Jane Lindsey suggested that we consider a big event downtown and that it takes 6 months to work on it.
6. **NEW BUSINESS:**
  - Jason Kretzer of the Center for the Arts presenter a proposal for \$5,000 sponsorship for FLLuxe mural and art festival. *Nick Beninate arrived during the presentation and took over as chairman.* A motion was made and seconded for the sponsorship. Motion passed.
7. **APPROVAL OF MINUTES:** February 12, 2020 Regular Meeting minutes were presented again. Motion was made and seconded. Motion was approved
8. **OLD BUSINESS:**
  - Catherine Shores update the board on the grant position, introduced Cassie Laube and where she will be located.
9. **NEW BUSINESS:**
  - Nick Beninate gave and overview of Beautification Projects for downtown.
  - Nick Beninate gave an overview of the property next to the old Fiesta that the DIB would clean up and beautify within the bounds of a lease with the property owner. Further communication with the owner with regard to this project
  - East Beach Drive green space next to the parking lot the DIB owns. 9 Trees, 2 block crosswalk, irrigation installation and sod will be part of the project.
  - Center for the Arts landscaping and maintenance was discussed.
  - Harrison Avenue and 6<sup>th</sup> Street gateway repairs were discussed, along with maintenance.
  - Grace Avenue parking area cleanup was discussed.
  - Breezeway Park pillar lights and string lighting project was discussed along with update on an archway. City will provide the light poles and DIB provide labor and installation. Catherine Shores also updated the Board with regard to planters and their maintenance.
  - Gateway Park string lighting project was also discussed. City will provide the light poles and DIB provide labor and installation. \$3,000 was already previously approved for both string light projects.
  - Generic set of banners was discussed. City will be installing a new set with military and veterans' photos.
  - The board then voted on the following projects:
    - i. Motion was made for \$6,000 for the East Beach Drive project, second made. Motion passed.
    - ii. Motion was made for \$2,000 for the Harrison Avenue/6<sup>th</sup> St project, second made. Motion passed.
    - iii. Motion made for Grace Avenue parking lot cleanup for \$1,000, second made. Motion passed.

**10. Committees:** Pam Armstrong showed some ideas/photos for portable planter boxes.

**11. ADMINISTRATIVE UPDATE:** Mike updated the board of a meeting with Jenna Haligras and that Daryle Burkey had resigned and will notify the city.

**12. REMINDERS/CALLS TO ACTION:**

- DIB Social will be March 25, 2020 at 5:30pm at Vinny and Bays.
- Regular DIB meeting will be on April 15, 2020 at 8:30am at the Center for the Arts.

**13. ADJOURNMENT**