

REGULAR MEETING OF THE  
PANAMA CITY DOWNTOWN IMPROVEMENT BOARD

WEDNESDAY November 13, 2019 at 8:30AM

Center for the Arts  
19 East 4<sup>TH</sup> St.

1. **CALL TO ORDER:** NICK BENINATE officiating, CATHERINE SHORES, JANE LINDSEY, DARYLE BURKEY, COURTNEY DICKERSON, ELIZABETH MOORE - present. PAM ARMSTRONG – absent.
2. **CHAIRMAN/VICE CHAIR REPORT:** Nick Beninate introduced the new DIB members, Elizabeth Moore and Courtney Dickerson, and welcomed them to the board. They each made their introductions to the board. Nick Beninate announced that his firm would be moving back to their downtown location and will have a location with staff at the beach also.
3. **APPROVAL OF MINUTES:** October 9, 2019 Regular Meeting minutes were presented. Motion was made and approved by the board.
4. **PUBLIC PARTICIPATION:**
  - Katie Thomas from First Florida Bank made a presentation about the new ownership and gave members a handout explaining the changes.
  - Allan Brach made a presentation on the 22 Oak Ave property, with new draft layouts. Told of time frame, parking needs and storm water requirements.
  - Kevin Wattenbarger made a presentation about the Page Building that is being developed into residential, retail & office building. History, draft layouts and parking were presented.
  - Allan Branch and Tim Whallen spoke about History Class Brewery and a proposed courtyard at the rear of the business. The Victor Dover final plan recommended the patio as an open area public area. Allan asked for support on this project and the parking storm/water issues. A motion was made and seconded that Nick Beninate would write and send a letter to the city staff to show support of the Victor Dover plan and ask for expediting parking and storm water changes. Approved by the board.
5. **FINANCIAL UPDATE:** Mike Hays updated board. New financials from the city had not been received since the last meetings.
6. **OLD BUSINESS:**
  - The letter to downtown business and property owners was discussed. Mike Hays and Nick Beninate will work on finishing the letter and getting it distributed.
  - The internship agreement started by previous board member, Kim Syfrett, will be revisited when Bay High starts its new semester.
7. **NEW BUSINESS:** Catherine Shore presented the board that there is an opportunity to have a grant paid intern to help with social media and update the owners databases. Mike Hays presented a grant paid opportunity for help with street cleanup..
8. **Committees:** Catherine Shore presented the board with information regarding Christmas banners for downtown. CRA will pay for half of the expense and DIB pay the other half. Nick Beninate asked that the CRA understood that the DIB would own the banners and keep them in their storage. Motion was made and seconded for DIB to pay \$2,116.00. Motion approved.
9. **ADMINISTRATIVE UPDATE:** No update was given on real estate holdings. Mike Hays asked for help with Christmas decoration in Gateway Park, community service worker can help on Wednesdays. Weekend help would be appreciated.
10. **REMINDERS/CALLS TO ACTION:**

December Regular DIB meeting will be on December 11, 2019 at 8:30am at the Center for the Arts.
11. **ADJOURNMENT**