

REGULAR MEETING OF THE
PANAMA CITY DOWNTOWN IMPROVEMENT BOARD

WEDNESDAY October 9, 2019 at 8:30AM

Center for the Arts
19 East 4TH St.

1. **CALL TO ORDER:** NICK BENINIATE officiating, CATHERINE SHORES, PAM ARMSTRONG, LIANE HARDING, KIM SYFRETT, DARYLE BURKEY - present. JANE LINDSEY– absent.
2. **CHAIRMAN/VICE CHAIR REPORT:** Nick reported on the budget workshop with the city commission.
3. **APPROVAL OF MINUTES:** September 11, 2019 Regular Meeting minutes were presented. Motion was made and approved by the board.
4. **PUBLIC PARTICIPATION:** Dixie Clough present information on The Haunted Walking Tour for October 18th and 19th. Greg Snow asked about dumpsters and debris behind his business.
5. **FINANCIAL UPDATE:** Pam Armstrong updated the board of account balances. She is preparing a new report to follow more closely the DIB approved budget, making budget line items clearer. Discussion of spending authority of Mike Hays with regard to his position as interim director. A spending limit of \$1,000 was agreed on. A motion was made and approved by the board.
6. **OLD BUSINESS:** The letter to downtown business and property owners was discussed. Anyone with ideas are to email Mike with suggestions. Discussion of CRA grants and getting the word the owners of their availability.
The internship agreement proposed by Kim Syfrett was discussed. Bay High school expressed interest and hope to finalize in the near future.
7. **NEW BUSINESS:** A motion was made to provide for the event assistance to the Downtown Halloween event hosted by the merchants group, in the amount of \$212.00 and seconded. Approved by the board.
8. **Committees:** Catherine gave an update of Gateway Park, the lights in Breezeway Park, and the iron archway and the lights provided by the city to use in these parks. Pam updated the board of marketing ideas, first it was the city/beach map and costs, second it was the Carpi Diem calendar.
9. **ADMINISTRATIVE UPDATE:** Mike provided update on Martin Theatre parking lot cleanup and use after the first of the year for construction going on at the Martin Theatre. Many events are being held downtown in the next month and Pam gave an update of Survivor Jam being held this weekend.
10. **REMINDERS/CALLS TO ACTION:**
November Regular DIB meeting will be on November 13, 2019 at 8:30am at the Center for the Arts.
11. **ADJOURNMENT**