

REGULAR MEETING OF THE  
PANAMA CITY DOWNTOWN IMPROVEMENT BOARD  
**MONDAY February 11, 2019 at 830AM**  
501 Grace Avenue

1. **CALL TO ORDER-** NICK BENINIATE – officiating, CATHERINE SHORES, LIANE HARDING, JANE LINDSEY, PAM ARMSTRONG, KIM SYFRETT, DARYLE BURKEY
2. **CHAIRMAN’S REPORT-** Catherine wants to revisit the signage for the Historic District; lighted vs. unlit. The Board requests clarification from Code Enforcement. Nick suggests moving this to an agenda item at the end of the meeting, if there is to be further discussion.
3. **FINANCIAL STATEMENT-** Reports from the city weren’t provided due to IT issues at the new city hall. Board discusses pacing/collection rate/distribution of funds vs. previous years, and that projected revenues for FY2020 could be significantly impacted based upon assessed values within the district.
4. **NEW BUSINESS:**
  - **Website Needs/Traffic Discussion–** Director requests personal information from the board members who aren’t represented on the website. Director informs the board about traffic and usage. Board requests the merchant pages go live now, and populate new businesses as the data comes in. Liane makes a motion to add all content we have to merchant pages, Pam seconds. Unanimous approval.
  - **Gateway Park Discussion -** Commissioner Haligas came to the last meeting and informed the board of the Bay High Prom happening on Harrison Avenue, and the need for us to get Gateway cleaned up and the fountain repaired. Catherine has been focused on the fountain, and has found a replacement pump for the pump that came up missing from a business that closed up from the storm. Mike Hays has worked diligently in creating solutions for the plumbing and leaking of the fountain. The Board was informed of the city’s desire to help by supplying sod. Mike has repaired the backflow preventer leak, and noted which irrigation heads need replacing. Catherine makes a motion for \$5500 in preliminary spending allowance for getting the fountain and sprinkler system functioning. Kim seconds. Unanimous approval.
  - **Harrison Avenue trees/streetscape-** The board discussed possible planters/pots for non-permanent installation along Harrison. Several ideas were discussed, from self-watering planters to building custom wooden ones. Also, CRA involvement and the contract they currently have for maintenance of trees/green areas along Harrison, and the lack of work since the storm. Staff and board were requested to do more research into cost-effective solutions. No Vote.
  - **Martin Theatre Movie Night-** Barb at the Martin is interested in holding classic movies within the footprint of the 400 block of Harrison Avenue. She is not requesting anything currently beyond assistance from Daric to help with all forms and protocols, and possibly help with law enforcement costs, as the DIB gets a price break from the city for said service. Liane make a motion for the DIB to cover the law enforcement costs up to \$400. Kim seconds. Unanimous approval.
  - **Feb 25<sup>th</sup> meeting-** Daric and Kim will both be absent from the next scheduled meeting. Due to the lack of “immediate” discussion pending, and Catherine having clear budget for the near future, Jane makes a motion to not have the Feb 25<sup>th</sup> meeting, and

reconvene on March 11<sup>th</sup>, as regularly scheduled. Pam seconds. Unanimous approval – Liane had left before this vote to open her store.

**5. ADMINISTRATIVE UPDATES-NONE**

**6. REMINDERS/CALLS OF ACTION- next meeting March 11, 2019 at 501 Grace Avenue @8:30 am**

**7. ADJOURNMENT**