

REGULAR MEETING OF THE  
PANAMA CITY DOWNTOWN IMPROVEMENT BOARD  
**MONDAY April 8, 2019 at 8:30AM**  
501 Grace Avenue

1. **CALL TO ORDER-** NICK BENINIATE – officiating, CATHERINE SHORES, LIANE HARDING, JANE LINDSEY, PAM ARMSTRONG, KIM SYFRETT. Absent DARYLE BURKEY
2. **CHAIRMAN'S REPORT-** None
3. **FINANCIAL STATEMENT-** Nick – No reports for review. Follow up and changeover of banking to First Florida. Discussion of creating spreadsheets for review based on city's reports.
4. **Public Participation-** Discussed businesses just out of the DIB district and welcoming them to meeting. Discussed sign grants and applications.
5. **OLD BUSINESS:**
  - **Update on Gateway Park-** Catherine- 99% complete. Discussed maintenance contract and getting quotes.
  - **Completion of Contract for Interim Director-** Kim- Contract has been completed and reviewed. Motion approved.
  - **Moving of Meetings to not conflict with City Meetings-** Discussed conflicts with city meeting. Change of date to Wednesday following first commission meeting of the month. Discussed workshop concept. Change of date was approved.
6. **NEW BUSINESS:**
  - **Sale of Damaged Trailer–** Catherine- Daric is interested in purchase of trailer. Discussed condition of trailer and type. On hold till insurance claim is filed.
  - **Discussion of Bi-Monthly Meetings-** Discussion of bi-monthly meeting and workshops.
7. **ADMINISTRATIVE UPDATES-** Commission meeting updates, St Joe Hotel Meeting and future meetings regarding downtown.
8. **REMINDERS/CALLS OF ACTION-** next meeting May 15, 2019 at 501 Grace Avenue @8:30 am
9. **ADJOURNMENT**